

**Minutes of the Town of Dubach Board of Alderman
Regular Monthly Meeting
Monday, September 19, 2022**

Regular Monthly Meeting was called to order by Mayor Mona Wilson at 6:30 pm. Present were the following council members: Billberry, Dunn, Graham, and Moerbe. Roberts was absent. A quorum was present.

Invocation was led by Mayor Mona Wilson.

Pledge of Allegiance was conducted in unison.

Additions to Agenda Motion was made by Moerbe and seconded by Graham to add Discussion with an option to vote on JNF Properties, LLC Water and Sewer Services as 10A. and Discussion with an option to vote on Henry Well Site as 10B. Roll Call: Billberry, yea; Dunn, yea; Graham, yea; Moerbe, yea; and Roberts, absent. Motion passed unanimously.

Adoption of Agenda Motion was made by Dunn and seconded by Billberry to adopt the agenda. Motion carried.

Adoption of the Previous Minutes Dunn motioned to accept previous minutes from 08/15/2022 and 08/22/2022. Moerbe seconded. Motion passed.

Adoption of the August 2022 Financials Graham asked for an explanation on two AT&T payments in general fund; noted the transferring of garbage fees into the garbage fund; and inquired if the town could or could not use the cemetery fund to pay the deductible for the damaged Hamilton cemetery sign. The town clerk explained the cemetery fund can pay the deductible but cannot use the cemetery CD to pay for it according to our CPA. Moerbe inquired about the new computer, printer, and scanner purchased by the town. Motion was made by Graham and seconded by Moerbe to adopt the August 2022 financials. Motion carried.

MPERS Agreement Resolution The town clerk and Mayor Wilson explained this resolution is needed to show we agree with the Municipal Police Employees' Retirement System findings on former employees and the town not properly paying into the system; agree to enroll all full-time police officers at the date of hire; and agree to pay a \$500 fine. Motion was made by Moerbe and seconded by Dunn to enter into the agreement between MPERS and the Town of Dubach. Motion carried.

Introduction of Ordinance 431 – Duties of the Town Clerk Mayor Wilson introduced the ordinance and stated the additional duties list provided in their packets was created by the town clerk as well as the lists of duties for office assistant and water clerk. Moerbe asked for a list of duties for public works members too. The ordinance will be up for public hearing and vote at next month's meeting. No motion was made.

Introduction of Ordinance 432 – Regulation of Sexually-Oriented Merchandise in Businesses Mayor Wilson provided the council with the ordinance and explained this is an introduction only and can be further read and discussed at next month's meeting. Moerbe clarified this ordinance is not a prohibition but a regulation of how you display obscene items. The town clerk concurred. No motion was made.

Discussion with an option to vote on JNF Properties, LLC Water and Sewer Services Mayor Wilson explained the engineer met with her and the town clerk to show the drawing plans for new water-

sewer installation for the upcoming duplexes on Hamilton Road. He provided a letter that require a signature confirming the Town of Dubach will assume full responsibility of the water and sewer lines and its upkeep one year after the contractor's maintenance warranty has expired. Once signed, this letter would then be forwarded to the Louisiana Department of Health. After discussion between mayor and council and with the engagement of Shelby Kelley via telephone to reassure the new project should not pose immediate harm to the proper pumping between lift stations, motion was made by Moerbe and seconded by Dunn to allow the mayor to sign on behalf of the Town of Dubach. Motion carried.

Discussion with an option to vote on Henry Well Site Mayor Wilson informed the council she received an email from Attorney Breedlove stating she thought it was prudent for the town to offer Black Dot Properties owner \$16,000 for the land our water well is stationed on in hopes the owner would accept our offer and the case could be finalized. After much discussion between mayor and council regarding which fund this cost would impact to whether the town should engage an appraiser, motion was made by Dunn and seconded by Graham to allow Attorney Breedlove to offer Black Dot Properties owner \$16,000 for the purchasing of land occupied by one of the Town of Dubach water wells. Motion carried.

Wynn Street Apartments Update Mayor Wilson stated our attorney has reached out to the attorney of the Wynn Street Apartments owners to no avail. Mayor Wilson also informed the council she has contacted a company that will be coming to assess the property and provide us with a quote for cleanup. No motion was made.

Dilapidated Homes, Blight, and Abandoned Vehicles (Update) Mayor Wilson stated our evicted RV Park renter with the dilapidated RV has now moved his RV to Highway 167 RV Park across from Dixie Mart. She has concerns that the RV renter may not be connected to the sewer line and will notify the owner of the park. No motion was made.

Public Comments No comments were made.

Mayor Comments Stated the town will have a booth for the upcoming Chicken Festival and would like for all council that can participate to wear their town shirts and spend an hour greeting and meeting the constituents they serve. She provided the council with an updated district map for their records. She also asked each council member to provide two big bags of candy for our upcoming Trunk-or Treat.

Council Comments Billberry asked if the town could have a document informing residents of Pafford's ambulance service membership available for Dubach residents. Graham asked for a list of all town properties and would like to be aware of land available for town purchase to acquire enough land for potential low-income housing. She asked the town to get contracted A/C services to save on future maintenance services and would like to raise awareness at the Chicken Festival about the need for Ball Park Committee Members.

Adjournment was made by Moerbe and seconded by Dunn. Motioned carried at 7:36 pm.

Mona Wilson, Mayor

Charla Thompson, Town Clerk