

**Minutes of the Town of Dubach Board of Alderman  
Regular Monthly Meeting  
Monday, September 18, 2023**

**Regular Monthly Meeting** was called to order by Mayor Mona Wilson at 6:30 pm. Present were the following council members: Billberry, Dunn, Graham, Moerbe, and Roberts. A quorum was present.

**Invocation** was led by Billberry.

**Pledge of Allegiance** was conducted in unison.

**Adoption of Agenda** Motion was made by Billberry and seconded by Roberts to adopt the agenda. Motion carried.

**Adoption of the Previous Minutes** Graham motioned to accept previous minutes from 8/21/2023. Roberts seconded. Motion passed.

**Adoption of the August 2023 Financials** Dunn motioned to accept August 2023 Financials. Moerbe seconded.

**Discuss and Vote on Amendment to Ordinance 392** A Mayor Wilson informed the council that this ordinance is to prevent anyone from hoarding junk and immovable objects. Occupants and/or owners of the property will be issued a fine if the guidelines are not followed. If the fine is not paid, it will then be added to the property taxes. Moerbe motioned to vote on ordinance 392 A. Graham seconded. Motion passed.

**Discuss and Vote on Amendment to Ordinance 393** A Mayor Wilson informed the council that this ordinance is for weeds and grass. This ordinance is to force people to maintain their yard. She stated the fine will not be less than \$100, but no more than \$500. Graham motioned to vote on Ordinance 393 A. Billberry seconded. Motion passed

**Discuss and Vote on Amendment to Ordinance 394** A Mayor Wilson informed the council that this ordinance focuses on buildings and structures that are dilapidated. The fines for this ordinance is higher than those previously mentioned: initial \$250 with a second offense fine of no less than \$400 for a calendar year. Roberts motioned to vote on ordinance 394 A. Dunn seconded. Motion passed.

**Discuss and Vote on Ordinance 424 (traffic fines)** Mayor Wilson stated that this ordinance is an updated version of the ordinance that is currently in place for traffic fines. Moerbe suggested granting the council the opportunity to read through the ordinance and vote at the next council meeting.

**William Knowles – Annie Lee and Main St.** Mayor stated that Mr. Knowles was summoned to be present at the meeting. She told the council that she has given Mr. Knowles multiple opportunities to resolve the issue with these properties. However, he has hired someone to demolish the porch of the property. Mayor stated that she gave him a deadline of mid-October to resolve these issues before further action is taken.

**Vote on Engagement Letter** The clerk informed the council of the amounts they inquired about in the previous meeting. She stated that those high dollar amounts are for the CPA to perform Audits and Statewide Agreed Upon reports. The council asked if there were any other accountants in the area who would be willing to have the Town of Dubach as a client. The mayor stated she would look into possibly hiring a new firm.

**Vote to increase fines for noncompliance of ordinance** Mayor suggested adding court cost to all fines to prevent the town from paying them out of the money received from fine payments. Moerbe motion to increase fines for noncompliance of ordinance. Roberts seconded. Motion passed.

**Evelyn Graham or David Powell – Ballpark** Graham stated there is progress being made at the ballpark. She advised the townspeople to visit the town’s website to view everything that has been done. She also encouraged everyone to participate in the clean up day on Saturday, September 23 at 7 AM. Mayor stated that work on the concession area will begin soon.

**Mike Smith – Update** Mayor Wilson informed the council that Mr. Smith was granted approval last week from the Louisiana Department of Health on his drawing of the water and sewer lines. She also stated that his team is now working on getting the electrical work completed. She ensured the council that once the work previously mentioned is done everything else should move quicker.

**Public Comments** A townsman inquired about using the Dubach School gym. Mayor advised him to get in contact with the principal since the decision will be made by her. He also inquired about trash receptacles for the town and the council stated they would look into purchasing some.

**Mayor Comments** Mayor Wilson informed the town of the upcoming Chicken Festival on September 29<sup>th</sup> and 30<sup>th</sup>. She stated that DRABO is asking for volunteers to help with the booth. She also mentioned the Pink Walk that will be held on October 14<sup>th</sup> and 10 AM.

**Adjournment** was made by Roberts and seconded by Billberry. Motioned carried at 7:10 pm.

---

**Mona Wilson, Mayor**

---

**Shekenna Nathan, Town Clerk**