

**Minutes of the Town of Dubach Board of Alderman  
Special Call Meeting  
Tuesday, April 25, 2023**

**Special Call Meeting** was called to order by Mayor Mona Wilson at 5:00 pm. Present were the following council members: Moerbe, Billberry, and Graham. A quorum was present.

**Invocation** was led by Graham.

**Pledge of Allegiance** was conducted in unison.

**Vote on Ordinance 431 – Manufactured Homes and Mobile Homes** No mobile home older than 15 years can be moved into city limits of the Town of Dubach. This does not apply to any manufactured homes presently existing and occupied within the Town of Dubach. Mayor Wilson informed the council that the property setback should be a minimum of 25 feet to allow for emergency personnel. The council was also informed that if a mobile home is moved or left unoccupied for 180 days or greater, they would have to comply with Ordinance 431. If someone is wanting to move their mobile home on the same property a permit is not required, however, a site plan will be required. A minimum of four foot by four-foot landing with handrails, guardrails and steps will be required at the main entrance to all mobile homes. All mobile homes will be required to have a driveway at a minimum width of ten feet with at least two parking spaces available. Mobile homes will need skirting that will cover all four sides of the mobile home/manufactured home. A permit will be obtained from Town Hall at no cost, but must be approved. Once the permit is approved, payment will then be made to the Town of Dubach. If the application is denied the owner may appeal that decision to the Board of Alderman of the Town of Dubach by filing a written request with the Town Clerk within ten days of receiving notice of the denial. The appeal will be placed on the agenda for the next regular scheduled meeting. Motioned passed.

**Adjournment** was made by Graham and seconded by Billberry. Motioned carried at 5:29 pm.

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**Mona Wilson, Mayor**

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**Shekenna Nathan, Town Clerk**