

**Minutes of the Town of Dubach Board of Alderman
Regular Monthly Meeting
Tuesday, February 20, 2024**

Regular Monthly Meeting was called to order by Mayor Mona Wilson at 6:30 pm. Present were the following council members: Billberry, Dunn, Graham, Roberts, and Smith. A quorum was present.

Invocation was led by Graham.

Pledge of Allegiance was conducted in unison.

Adoption of Agenda Mayor Wilson added 7A for a recommendation from the police department. Motion was made by Dunn and seconded by Billberry to adopt the agenda. Motion carried.

Adoption of the Previous Minutes Dunn motioned to accept previous minutes from January 2024. Roberts seconded. Motion passed.

Adoption of the January 2024 Financials Graham inquired about the depreciation and contingency fund and what it is used for. Mayor informed Graham that the account has not been used and is currently collecting interest. Graham also inquired about the negative balance in the LCDBG account. The clerk told Graham she would look into it and make the necessary adjustments. Graham made a motion to adopt January 2024 financials. Billberry seconded. Motion passed

Dismiss Officer McCullin Mayor Wilson informed the council of the decision to dismiss Officer McCullin. A motion was made by Graham to dismiss McCullin and seconded by Dunn. Motion passed.

Discuss Mayor's Full-time Position Mayor Wilson requested a full-time due to not having enough time to get everything done within a 4-hour work day. She also stated that she has been working longer hours at the office to secure grants, as well as attending more meetings. She told the council that she takes work related calls even when she is not working. Graham inquired about the raise she would receive if she becomes full-time. Mayor told the public that her current salary is \$1300 monthly and she will be requesting \$2300. Graham asked the mayor if the town will still be responsible for her travel expenses when she goes out of town for meetings. Mayor stated that the town will still cover all expenses.

Water Pollution MWPP Mayor told the council that this report contains all the information that Shelby Kelley collects. He stated that he takes all sewage and other matters and put it into a report. Motion made by Billberry and seconded by Roberts.

Love the Boot 4/20/2024 Mayor encouraged everyone to participate in this event.

Dubach Park Renovations Mayor informed everyone that the town will be upgrading the equipment and adding a walking trail. She stated that the town is currently accepting bids and will vote on a bid on February 29th.

Discuss and Vote on RV park sign Mayor stated that she contacted Amber Signs and was quoted a price of \$1200 for the project. She told the council that she contacted Rapid Signs and presented the council with a photo of ideas with a quote of \$850 if they are able to use the posts that are currently there. 5 yays. 0 nays. Motion passed.

Community Grant Foundation The town received \$2500 for the town's donation account. DRABO also received \$2500 through the town for their account. Eric Hanna received \$2500 for rent, so he is now paid up for a year.

Shelby Kelley – Water Report Mr. Kelley informed the public that the brown water is caused by bad, freezing weather. He stated that the tanks were low on water due to everyone running their water to prevent

pipe damages in their homes. Mr. Kelley told everyone that he worked nonstop during the snow storm to prevent the water wells from freezing. He stated the smell is due to the tanks being low on chlorine.

Upcoming Events for 2024 A list of events was handed out to everyone present. Mayor encouraged the town to participate in the events. She also asked that the local churches donate to the Egg Drop that will be held on March 23rd.

Public Comments Linda Dunn inquired about whether the ordinances are public and where to find them. The clerk informed her that all of the town's public information can be found on the town's website. Ruby Dawson inquired about the mayor's salary and the number of hours worked. She stated that the town has never had a full-time mayor. Dawson told the mayor that she will get paid \$2300 whether she works a full day or not. Mayor stated that she is spending more time in the office and she is working whether she is in the office or not.

Mayor Comments Mayor Wilson addressed previous concerns about the mobile home park. She told everyone that she has sent Mike Smith registered letters to be present for the meeting to give an update on his progress. She told everyone that he has hired people to begin working on the park again and they plan to begin March 1st.

Council Comments The council inquired about the next step with Mike Smith since he has missed the past 3 meetings. They are concerned about the amount of progress that has been done on the trailers. Roberts asked when will he begin to be fined for not complying with the ordinance. The council also asked if the town is able to pull his permits since they are not complying with the ordinance. Mayor told the council that work hasn't been done consistently due to the weather and lack of engineers to complete the job for him. She stated that 6 of his permits were pulled, but the permits that he has for the mobile home park were there before the ordinance so he is in compliance according to that permit.

Adjournment was made by Roberts and seconded by Billberry. Motioned carried at 7:12 pm.

Mona Wilson, Mayor

Shekenna Nathan, Town Clerk