

**Minutes of the Town of Dubach Board of Alderman
Regular Monthly Meeting
Monday, December 18, 2023**

Regular Monthly Meeting was called to order by Mayor Mona Wilson at 6:30 pm. Present were the following council members: Billberry, Dunn, Roberts, Graham, and Moerbe. A quorum was present.

Invocation was led by Mayor Wilson.

Pledge of Allegiance was conducted in unison.

Adoption of Agenda Motion was made by Graham and seconded by Moerbe to adopt the agenda. Motion carried.

Adoption of the Previous Minutes Graham motioned to accept previous minutes from 11/20/2023. Dunn seconded. Motion passed.

Adoption of the October 2023 Financials Upon viewing the current financial documents Graham had questions concerning the large monetary transfers to the garbage fund. The clerk explained that the Town was having to correct some errors that had been made in the past and from this point on the transfers will be completed on a monthly basis. Also in question were payments from the Lincoln Parish Police Jury. It appears payments are behind. Mayor Wilson said she will look into it. Graham asked about accountability measures taken with the Visa/Debit card. A document was provided that showed expenditures from 11/01/23-11/30/23. Roberts inquired about documentation of the mayor's mileage for the year and how she is compensated. The mayor informed her that she keeps a ledger and turns this in to the clerk who then reimburses her. It was noted that there has been an increase in tickets being issued as well as additional efforts to keep crime down within the city limits of Dubach. The councilpersons appreciate these actions.

Mike Smith update Roberts revisited the progress of the trailer situation. It was determined that Mr. Smith does have the needed electrical permits, but he had to hire another electrician. Work is set to resume after the New Year holiday. Billberry questioned the time frame Smith has to complete the work on the trailers.

Ball Park update Much discussion was had concerning the organizations involved in the improvements. It was recognized that Randy and the Legends are doing a great job getting work done and working closely with the Ball Park committee and Drabo. There are concerns about how decisions are being made and if correct procedures are being followed. The council feels that it is important for Town Hall to be knowledgeable about what is happening with progress on the Ball Park. The mayor said she will reach out to Trip Thompson from the Ball Park committee and insist that before decisions are made that she be consulted. Moerbe reminded the council about the "volunteer participation to work forms" which need to be completed for those who are helping out. The mayor will make sure those are distributed, completed and returned to Town Hall.

Louisiana Audit Compliance Questionnaire Moerbe motioned to adopt the LACQ for last fiscal year. Billberry seconded and the LACQ was adopted. Moerbe also suggested looking into quotes from other auditors to see if we might find one who has a better price. The mayor said we will reach out to other towns in our area and see who they use.

Public Comments none