

**Minutes of the Town of Dubach Board of Alderman
Regular Monthly Meeting
Monday, October 16, 2023**

Regular Monthly Meeting was called to order by Mayor Mona Wilson at 6:30 pm. Present were the following council members: Dunn, Graham, and Moerbe. A quorum was present.

Invocation was led by Mayor Wilson.

Pledge of Allegiance was conducted in unison.

Adoption of Agenda Motion was made by Moerbe and seconded by Graham to adopt the agenda. Motion carried.

Adoption of the Previous Minutes Graham motioned to accept previous minutes from 9/18/2023. Dunn seconded. Motion passed.

Adoption of the September 2023 Financials Moerbe inquired about a payment made to Wex Bank from the general fund. Mayor Wilson informed him the payment is made for the police gas bill. Graham asked about a payment made out of the water and sewer fund for the purchase of a motor. Mayor Wilson informed her that the motor will be replaced on High Tech Road. Councilwoman Graham suggested that we keep a paper trail of all invoices made. Moerbe motioned to accept September 2023 Financials. Dunn seconded.

Vote on Engagement Letter Mayor Wilson told the council that she called around to other CPA firms and was informed that they are not accepting major clients at this time. She suggested that the town continues to use the firm that we are currently using and find a new firm for the following year. Graham asked about a statement made in the engagement letter where it states "Because the agreed-upon procedures listed in the attached schedule do not constitute an examination or review, I will not express an opinion or conclusion on the C/C area". Mayor Wilson told her that it means that he will not have an opinion on the control and compliance part of the bookkeeping since they are not in our office to have that view. Moerbe asked that we continue to attempt to find another firm to compare quotes in the future. Graham motioned to accept the engagement letter. Moerbe seconded. Motion passed.

Vote on rebuilding water pumps Mayor Wilson provided the council with an estimate from Mr. Shelby in the amount of \$22,169.96, which will include parts and labor. Moerbe stated that he spoke with Mr. Shelby about the repairs and was informed that these repairs are for preventative measures. He was informed that some of the stations have fairly new pumps and some are needing to be repaired. He stated that these repairs will put the town in good standing for another 10 years. Graham stated that she believes the town needs the pumps. Moerbe would like to see an annual estimate from Mr. Shelby if possible. Mayor informed the council that the town keeps the receipts for everything and will have the assistant to organize and make a special file specifically for purchases made for water pump repairs. Graham motioned to accept the estimate to rebuild water pumps. Dunn seconded. Motion passed

Ordinance 424 Mayor presented the council with this ordinance in the previous council meeting and they requested time to read through it. She stated that the main reason for this ordinance is to ensure that our fines cover the cost of court fees, state fees, and tickets. In the past, only the cost of the ticket has been charged to customers and the town was paying the court and state fees out of the money received. Dunn motioned to accept and pass Ordinance 424. Graham seconded. Motion passed

Mike Smith Mr. Smith informed the council that he has received the permit from the health department and his team should be locating lines soon so that electrical and plumbing work can be started. Mayor inquired about the plans for the house he purchased and Mr. Smith stated that the plan is to demolish it, but he is doing one job at a time due to the amount of equipment he has access to. Graham asked the mayor if she has seen the permits Mr. Smith received. Mayor stated that the health department and Mr. Smith sent her a copy. Mayor inquired about the timeframe in which Mr. Smith plans to begin the electrical and plumbing lines. He stated he will begin as soon as the plumbers are able to come out to the property to mark the lines and place the job on their schedule. Moerbe asked about a timeframe before people will be able to move in. Mr. Smith stated that the west side of the street is closer to being done and hopes to have tenants soon. He stated that he is hoping significant progress will be made within the next month as the weather permits. Mayor requested that he continues to give updates every 2 weeks.

Mr. Sheehan – update from mayor Mayor Wilson informed the council that Mr. Sheehan owns the theater downtown and plans to sell it. The new owner plans to renovate it to the 1961 stature that it was. He plans to open it Thursday through Saturday for shows. She stated that she believes this would be a great addition to the town. She stated that there are some other venues that will be coming to town in the future and encouraged the townspeople to continue coming to the monthly meetings.

Public Comments a townswoman inquired about when the theater will be open. Mayor stated that they are hoping the theater will be open by the end of the year. She stated that they are currently working on the roof. Another townswoman asked Mr. Smith about the reason for waiting to start another project before one is done. He stated that equipment is limited and is currently moving from one job to another. She also inquired about the home that is set to be demolished and whether the home is being saved for the materials. He informed her that that is not his intentions and he plans to move forward with demolish. Townsman inquired about what he can do to help with the ballpark. They are hoping to restore the ballpark so that teams will have somewhere to practice and host tournaments. He stated that he is interested in joining the ballpark commission. He stated that he does not believe that the light poles need to be replaced and asked if we could look into whether it is wiring or a simple lightbulb that needs to be replaced. Councilwoman Graham informed the public that the ballpark looks much better than before and encouraged them to come out and help with the cleanup every other Saturday to speed up the process. Mayor informed council that they can keep up with clean up days on the town’s website. The public inquired about how will the repairs of the ballpark be paid for. Graham stated that fundraisers will be the way to go.

Mayor Comments Mayor informed the council that she signed the GPS documents and it will be ready next week.

Council Comments Councilman Moerbe informed the public of the website and encouraged everyone to visit it to answer any questions that they may have.

Adjournment was made by Moerbe and seconded by Dunn. Motioned carried at 7:15 pm.

Mona Wilson, Mayor

Shekenna Nathan, Town Clerk